



**JOB POSTING:**  
**RESIDENTIAL COUNSELLOR**  
***\*(TEMP FULL-TIME POSITION – UP TO 12 MONTHS)\****

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**SONSHINE COMMUNITY SERVICES MISSION STATEMENT:**

*“Motivated by our Christian faith, our mission is to help women and children transform their lives.”*

Sonshine Community Services is a charitable organization bringing hope and healing to families in need for more than 40 years. We envision a community where women and children live safely in healthy families.

We are a multi-services organization:

- The Sonshine Centre is a residential shelter serving women and children fleeing family violence and abuse. The Centre is an integral part of Calgary’s collaborative response to domestic violence, housing women with and without children who are at a high risk for serious injury or fatality.
- The Children’s Centre is the first licensed full-time children’s Centre of its kind in Canada. It meets the unique needs of children who have experienced domestic violence or other forms of emotional trauma.
- Sonshine Community Counselling exists to support individuals to build health within families and relationships. We offer ethical, client-centered and trustworthy counselling to community members, with the intent of removing barriers to access to professional counselling.
- Sonshine Family Day Homes provides home-based childcare throughout the city of Calgary. Our home-based programs are inclusive, regulated, safe and caring.

**PURPOSE OF THE POSITION:**

This is a temporary full-time position (12 months). This position provides crisis responses, counseling, referrals, advocacy, and support services unique to the clients served through the Sonshine Centre.

**DUTIES AND RESPONSIBILITIES:**

**Counselling and Support:**

- Meet with new residents at move-in, complete intake, orientation & assessments for each assigned client.
- Regular contact with residential and follow-up clients for scheduled counseling & support.
- Develop, implement, monitor, and evaluate a case plan with clients.
- Provide crisis and supportive counselling with the frequency and intensity according to the client’s needs and presenting issues.
- Take a strength-based, trauma informed and client centered approach in working with clients.
- Provide referral and advocacy on behalf of clients as needed.
- When required, provide support by accompanying clients to court appearances, or other appointments as needed.
- Provide support and referrals for clients during 6 months follow up in the community.

**Communication:**

- Participate in regular team meetings and case conferencing.
- Communicate regularly with supervisor regarding client progress.
- Advise staff of potential risks to client, staff, or volunteer safety.



### **Supervision and Professional Development:**

- Attend individual supervision with the supervisor, team meetings, staff meetings, professional development and training as required.
- Provide supervision to students as assigned by the supervisor.

### **Planning and Organizing:**

- Prepare curriculum, co-facilitate, and facilitate groups as assigned by the supervisor.
- Coordinate case conferences and or wrap around meetings for individual clients.

### **Administration:**

- Documentation of critical incidents and dissemination to supervisors.
- Maintain accurate documentation of all client contacts.
- Maintain accurate and up to date data in agency data base and work in partnership with the Evaluation and Research Analyst to ensure all data is complete, accurate and correctly inputted.

### **QUALIFICATIONS AND SKILLS:**

- Minimum of a Bachelor of Social Work or related field
- Two years' experience in counseling (preferably in the field of domestic violence)
- Knowledge and skills in crisis management and supportive counseling
- CPR and First Aid
- Membership/registration with the appropriate regulatory body under the *Health Professionals Act* in Alberta (e.g., ACSW) required.
- Thorough understanding of domestic violence and trauma informed strategies.
- Ability to effectively navigate social systems and advocate on a client's behalf.
- Ability to adapt and be flexible.
- Strong written and oral communication skills.
- Ability to function within a fast-paced work environment.
- A positive attitude, self-awareness, creativity, and flexibility.

### **REQUIREMENTS:**

- References from 2-3 previous work employers
- Police and child welfare security clearance

PLEASE SUBMIT YOUR RESUME AND COVER LETTER TO THE EMAIL BELOW.

### **APPLICATION DEADLINE: OPEN UNTIL FILLED**

Bridget Obafemi, *HR Director*  
Sonshine Community Services  
Box 34067, RPO Westbrook  
Calgary, AB T3C 3W2  
Email: [hr@sonshine.ca](mailto:hr@sonshine.ca)



*Sonshine Community Services is an equal opportunity employer. We thank all applicants for their interest, however, only those selected for an interview will be contacted.*